Parents are advised that working with children checks now have to be obtained from the RMS. If you are a volunteer in the school, no matter in what capacity, you will need a WWCC approval number. Please follow the information below to obtain this.

Any enquiries please contact the school office

To apply for a Working With Children Check

• Fill out an online application form at

• When you have completed the application form, you will receive an Application number (APP) by email.

• Take this Application number and proof of your identity to a NSW motor registry or Service NSW Office.

• Your Application number can be used by an employer to verify your Check status. If the outcome of the verification is ‘application in progress’ you are allowed to begin working with children.

• Once your application has been processed and you are cleared, you will receive your Working With Children Check number (WWC) by email (or post if you do not have an email address).

   Already in child-related work as a paid employee or volunteer?

   If you are currently in child-related work you will be required to obtain a new Working With Children Check as part of an industry phase-in schedule.

   To find out which sector you belong to and when you need to obtain a new Working With Children Check go to www.kidsguardian.nsw.gov.au/check

   * Please note it can take up to four weeks for a Working With Children Check to be processed, or longer if a risk assessment is required.