HINTON PUBLIC SCHOOL P&C MEETING MINUTES – 19 FEBRUARY 2014

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| Opening | The meeting was opened at 7.05 pm by Jamie Munro, President. |
| Present | Donna Morris, Jaime Munro, Steve Morris, Jade Hopkins, Belinda Walterback, Holly Moore, Michelle Hawkins, Heidi Menzies, Melissa Hepplewhite, Stephen Welsh, Karin Hines |
| Apologies | Kerrie Fisher, Leanne Smith, Kim Lantry |
| Previous Meeting | • Voluntary Work Request – nothing to note.  
• Kindy Kids equipment – nothing to note.  
• Softfall Update – A working bee is schedule for the forthcoming Friday, weather permitting.  
Motion: That the minutes of the previous meeting be accepted.  
Moved: Belinda Walterback  Seconded:  Karin Hines  Carried. |
| Correspondence | • Healthy Kids Assoc – Expo to be held in Sydney  
• Mid Hunter District Council of P&C Associations – Meeting 27 Mar 2014  
J Munro  March |
| President’s Report | • 2013-2014 Handbook to be uploaded to the school website. |
| Treasurer’s Report | • $15,000 in the bank at the close of Jan 2014.  
• Need $2,700 each year to cover costs of: starstruck teacher, World Vision child, insurances etc.  
Motion: That the report of the Treasurer be accepted.  
Moved:  Belinda Walterback  Seconded:  Stephen Welsh  Carried. |
| Uniform Coordinator’s Report | • Stock levels are good, with a small order of skirts outstanding.  
Issues with last batch of screenprinting, but have sourced a new supplier.  
As most parents now have uniforms for their children, sales have slowed down significantly.  
Motion: Holly Moore to open uniform shop by appointment, call or text Holly to arrange a time.  
Moved: Holly Moore  Seconded:  Karin Hines  Carried. |
| Canteen Coordinator’s Report | Motion: Jade Hopkins fill the position of Canteen Coordinator, with the Canteen to open on a Friday for pre-orders only.  
Moved: Michelle Hawkins  Seconded:  Belinda Walterback  Carried.  
Motion: Secretary to call a special meeting for Thursday, 27 February 2014 at 7pm to discuss the menu and reopening of the canteen.  
Moved: Karin Hines  Seconded:  Belinda Walterback  Carried. |
| Principal’s Report | • Welcome to new parents to the P&C meeting  
• Off to a very settled start to the year with 94 enrolments.  
• Last week, SRC held a welcome afternoon tea for the Kindergarten and new enrolments.  
• Andrew Eastcott (DPS) visiting Thursday 20th Feb. Andrew also attended HPS |
Swimming Carnival.
- Working Bee 21st Feb – Hunter Valley skips have donated a green waste skip bin.
- Updated policies – Uniform / Student Welfare / Homework to go up on the website.
- Professional Learning – teachers continue to develop skills in the new English and Maths syllabus.
- Schools will still grade students on A – E basis on reports
- Thanks to Stacey Dodge, Belinda Brosie, Sue Jordan and Sue Wilkinson for covering books. Have more books to cover.
- Leigh Brosie has shortened the hand rail to the office to allow a new security door to be installed.

Motion: P&C provide funds to replace the screen door to the office, with quotes received between $300 and $400.
- Starstruck – audition dvd has been submitted.
Motion: That the P&C provide $1000 for teacher relief for Starstruck if audition is successful.
Moved: Stephen Welsh Seconded: Karin Hines Carried.
- Maitland Mercury is now charging for School Leaders and Kindergarten photos to be published in their paper. Primary Principals are attempting to negotiate a better deal.

Motion: P&C to write to the Maitland Mercury expressing concern over the cost of photographs being published in the newspaper.
Moved: Karin Hines Seconded: Belinda Walterback Carried.

Motion: P&C donate $50 per teacher for art supplies.

Motion: P&C reimburse the school $335.07 for shelving purchased by the school.
Moved: Stephen Welsh Seconded: Steve Morris Carried.

Motion: P&C reimburse the school $184.45 for a new paper slicer that has been purchased.

- Noted that Tomato & BBQ Sauce supplies in the canteen were given to school for use on BBQ days.

Items for Discussion
- Approval given for Executive Contact details to be publicised in school newsletters.
- It was agreed that when needed the P&C could issue a separate newsletter when

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### General Business

- **Fundraising Calendar** - discussed.
- **Portrait Fundraising** – Agreed to put off portrait fundraising, as too soon and would be unable to get the numbers.
- **Picture Plates** – last week in June.
- **Mothers Day** - $5 per gift. Karin Hines has ordered the gifts. Donna Morris to do a note by 31 March.
- **Need to ask for parent volunteers for certain events** – put in the next newsletter.
- **Karin Hines stated that a survey would be put out to school families asking them what they feel the school needs, eg cover over basketball court. The survey will look at two things – capital expenditure, and fundraising.**
- **Jaime Munro raised the communication between school and parents, and asked for a reminder of how the school communicates.**

### Close of Meeting

The meeting was closed at 9.17 pm.